



CARLISLE COMMUNITY SCHOOL

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MINUTES
CARLISLE COMMUNITY SCHOOL
Regular School Board Meeting
Monday, January 14, 2019, 6:00 p.m.
Carlisle Community School Board Room

President Chambers called to order the January board meeting at 6:00 p.m.

Directors Present: Kyle Chambers, President
Art Hill, Vice President
Jeramie Eginoire
Harry Shipley
Cody Woodruff

Also Present: Bryce Amos, Superintendent
Jean Flaws, Board Secretary/Business Manager

The agenda was amended to include a resignation received on Monday.
Motion by Woodruff to approve the agenda with amendment as presented. Seconded by Eginoire.
Motion carried unanimously.

Motion by Shipley to approve the minutes of the December 10, 2018 regular meeting as presented.
Seconded by Eginoire. Motion carried unanimously.

Visitors – No visitors

Board Communication – Mrs. Niemeyer invited the board members to join the elementary in reading “The One and Only Ivan”. All elementary staff and students are reading the book and will culminate the shared reading experience with a Family Night February 28.

IASB Communication – IASB distributed their Guide to the 2019 Iowa Legislature brochure.

Updates/Information

A. Phase II Projects Update

- a. Indoor Activities Center – The roof joists will be installed starting Jan. 15 which will cause some temporary parking issues. The inside demolition in the high school continues. Security for the activity center is being added which includes 14 cameras at a cost of approximately \$3,500-\$5,000 each and card readers for the outside doors and several inside doors at a cost of approximately \$3,500 each. The current framework outlines only the gym area. The project is still on schedule to meet the completion date of October 31, 2019.
- b. Classroom Furniture Updates – Staff will visit schools in Pella and Johnston to get ideas as they recently purchased new classroom furniture. The furniture proposals are due February 4. DLR scanned the elementary building during break to assist in planning for the projects in the elementary.

B. Board Discussion: Non-Voting Student Member of Carlisle CSD School Board – Mr. Amos reported on the research he did. Winterset is the only conference school that has a student member on the school board. This idea is somewhat new to Iowa. Mr. Amos feels the high school students do have opportunities to be heard through student council, principal council, a student representative on the SIAC, open door policy for Mr. Amos and Mr. Blackmore and both administrators being visible in the building. Plus there is a time during each board meeting for visitors to speak. He does have concerns about the increase in the complexity of communicating to the board this may cause along with a conflict of interest and other issues for the student because of board decisions. Mr. Woodruff, who proposed the idea, acknowledges there would be certain

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complexities but could set parameters in the board policy to help. He thinks it would help students understand how decisions are made. After talking to students, there is an interest in this position. Other board members expressed their concerns similar to Mr. Amos'. Mr. Amos will draft a policy using IASB's sample policy and bring it before the policy review committee and then before the board at the February board meeting.

C. 2019-2020 School Calendar – The draft of the 2019-2020 school calendar was put together after the calendar committee met. It does meet the following guidelines – legal start date of Aug. 23, 1,080 instructional hours, high school graduation the Sunday before Memorial Day weekend, the last day of school the Friday before Memorial Day and spring break during the third week in March which aligns with other Metro schools. The calendar is on the District's website, www.carlislecsd.org, for review and feedback from patrons. So far there have been 15 responses of mixed reviews.

D. Nutrition Review Update – Carlisle nutrition had the state review Jan. 7-10. The State reviewed general procedures, meal count/claims for November and the high school kitchen/lunchroom. Overall it went well. There are a few findings that will need action taken and a response back to the Dept. of Education. Several free/reduced applications/benefits need to be corrected and fully signed. The USDA non-discrimination statement needs to be included on the menus and on the nutrition page of the District's website. Information about diet modification requests needs to also be on the website. There is an on-site monitoring form that needs to be completed by the District. Tracking of the professional training taken by nutrition staff should be documented on a form that was provided. Proper food documentation needs to be on file for all food items served and all items served need to meet the daily meal pattern requirements with sack lunches qualifying as a reimbursable meal. Ala carte and non-reimbursable food items should meet Smart Snack standards and their food documentation on file. The HACCP plan needs to be updated and consistent with operating procedures. The water fountain in the elementary lunchroom is not working so there needs to be a way to offer free water to students during meals. The reviewer said that the applications were very well organized, the high school kitchen staff was positive and good with the students, and meal counts/claims were correct for the month in review.

Business/Action Items

A. Approval of Business Associate Contract with Holmes Murphy & Associates, LLC
Holmes Murphy & Associates, LLC is the insurance broker for the District.

Motion by Eginore to approve the business associate contract with Homes Murphy & Associates, LLC.
Seconded by Shipley. Motion carried unanimously.

B. Second Reading Board Policy 404.1R

Board policy 404.1R is the code of professional ethics reflecting the updated language from the Board of Educational Examiners.

Motion by Woodruff to approve the second reading of board policy 404.1R. Seconded by Hill. Motion carried unanimously.

C. Contracted Services Contract with Des Moines, 2018-2019

Motion by Shipley to approve the contracted services contract with Des Moines for 2018-2019. Seconded by Eginore. Motion carried unanimously.

D. Approval of Carlisle Historical Society bid for district garage

The only bid received for the District-owned garage was from the Carlisle Historical Society in the amount of \$500. Should the board accept the bid, the Historical Society would move it along with the Lustron home the weekend of January 26.

Motion by Eginore to accept the bid from the Carlisle Historical Society for the district garage. Seconded by Shipley. Motion carried unanimously.

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E. Approval of At-Risk/DOP Budget for 2019-20

There is a new process for the At-Risk/DOP budget for 2019-2020. The Dept. of Education no longer has to review and approve. The school board needs to approve the plan and budget. There is a change from the current year's plan to increase summer extended learning opportunities and will start with a pilot plan for at-risk students in grades 3-5. The District is requesting the modified supplemental amount of \$493,853. Motion by Woodruff to approve the at-risk/DOP budget for 2019-2010 for the amount of \$493,853. Seconded by Shipley. Motion carried unanimously.

F. Approval of Building Learning Coordinator position

Mr. Amos is proposing the addition of another BLC position for K-12 special education to provide instructional support for the K-12 special education teachers. We have seen the impact the current BLC's have had and with the achievement gap between regular education and special education students, this position can help. This was discussed at the TLC (teacher leadership and compensation) committee and there are TLC funds available to fund this position. This position will report to Dana Lillis, special education director. Motion by Shipley to approve the building learning coordinator position. Seconded by Eginore. Motion carried unanimously.

G. Resignations for 2018-2019

- a. Jessica McKenzie Bus Driver

H. New Hires for 2018-2019

- a. Tyler Mosbach HS Ass't Track Coach Step 4 Group 4
- b. Arik Berndt HS Night Custodian
- c. Veronica Eighmy MS Nurse Step 5 Lane 1

Motion by Hill to approve the resignations and new hires for 2018-2019 as presented. Seconded by Woodruff. Motion carried unanimously.

Motion by Shipley to approve the presentation of bills in the amount of \$1,058,991.41 as presented. Seconded by Eginore. Motion carried unanimously.

Motion by Shipley to approve the financial reports for December, 2018 as presented. Seconded by Eginore. Motion carried unanimously.

Mr. Amos's Report

- *The policy review committee will review series 700 before the February board meeting. The board representatives are Jeremy Eginore and Harry Shipley.
- *Hall of Fame Night is January 25. The District will recognize the 1996 State Softball Team, Todd Isley and Deanna Chipp.
- *With the Legislative Session beginning, IASB is recommending to extend the SAVE deadline to 1/1/2050. The State revenue projections are up so we will have to see how that affects the SSA increase (state supplemental aid). The governor will give the Condition of the State Address January 15.
- *Patrons in the P.E.A.C.H area have received the Carlisle Living Magazine. The school has a dedicated back page for information, The Carlisle Connection. There will also be a link to the magazine on the District's website.

The next regular meeting is February 11, 2019, 6:00 p.m., Carlisle Community School Board Room. The July Board Meeting Date is changing to July 15, 2019.

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Closed Session

A. Closed Session for the Purchase of Real Estate, per *Iowa Code §21.5(1)(j)*

Motion by Hill to go into closed session for the purchase of real estate per *Iowa Code §21.5(1)(j)*. Seconded by Eginoire. Roll Call Vote: Kyle Chambers-aye, Jeramie Eginoire-aye, Art Hill-aye, Harry Shipley-aye, Consensus to come out of closed session at 7:29 p.m.

Strategy Session

A. Collective Bargaining, *Iowa Code § 20.17(3)*

Strategy session began at 7:29 p.m.

Strategy session ended at 8:20 p.m.

Facility Updates Tour: Industrial Tech and IAC project

The board members toured the new industrial tech rooms and demolition area in the high school.

Motion by Hill to adjourn the January board meeting. Seconded at Eginoire. Motion carried unanimously.

Meeting adjourned at 8:40 p.m.

Kyle Chambers, Board President Attest: Jean Flaws, Board Secretary/Business Manager

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These minutes will be presented at the February 11, 2019 school board meeting for approval.

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